



Health and Safety Checklist

Fun is the focus at Rolling River Rampage VBS, but you also need to be prepared for emergencies. Before VBS begins, use the following list to perform a safety check on the areas you will be using.

Safety Concerns

- ▲ Are the first-aid kits fully stocked? Are they easily accessible to all adults?
- ▲ Are the fire extinguishers in good working order?
- ▲ Are emergency phone numbers clearly displayed near all telephones?
- ▲ Do all exposed outlets have safety plugs in them?
- ▲ Are there any electrical wires hanging where someone could pull something off a counter or trip over the wires?
- ▲ Are all of the furnishings in good working order? Look for jagged edges that need smoothing or loose or wobbly parts that need repair.
- ▲ Have all broken toys and equipment been removed?
- ▲ Are hazardous materials locked up and stored away from Rafters?
- ▲ Have you surveyed the room from a young child's perspective? Kneel on the floor and look for potential safety hazards.

Health Concerns

- ▲ Are the restrooms stocked with soap, toilet paper, and paper towels?
- ▲ Have you documented any food allergies for participants attending Rolling River Rampage VBS?
- ▲ Do you have a custodial staff to clean the bathrooms and take out the trash after each day's activities?

Security Concerns

- ▲ Do you have someone watching entryways to be sure strangers do not wander in during VBS?
- ▲ Have you asked someone to be in charge of checking doors that need to remain locked to be sure they have not been unlocked and opened?
- ▲ Have all leaders been instructed to release Rafters only to authorized persons? Post a list of the authorized persons who are responsible for the transportation of the Rafters.
- ▲ Do you have adults on hand to patrol hallways and make sure that Rafters are where they need to be?